

Draft Meeting Minutes for Londonderry Village Wastewater Project

January 22, 2026

Attendees:

Attendees: Lynette Claudon (Vermont DEC), Chrissy Haskins (Dufresne Group), Martha Dale (Londonderry Select Board), Aileen Tulloch (Londonderry Town Administrator)

Village Wastewater Committee Members: Gary Hedman, Larry Gubb, Corey Mack

The meeting was held at the Londonderry Town Offices. The meeting was recorded and can be viewed at:

https://us02web.zoom.us/rec/share/uyrUv8_LXhqQCxJX2Ow13v2pUXZXRZtCSm8mRsTFBudvpK3nl5P9-2Q5By00CRBw.weYuBdkb8iM2OmhP

Meeting was called to Order at 6:04 PM

Quick recap

The meeting focused primarily on project status updates and next steps for the Committee.

Next steps

- *Committee to provide condensed project timelines for updating the Committee page on the Town's new website*
- *Committee to draft press release with comments from WRC and VT DEC for distribution to area newspapers.*
- *Disposal area maintenance requirements (i.e. mowing, snow removal) to be discussed with Tom C.*
- *Aileen to coordinate any additional filings relative to NBRC*
- *Larry to follow up with 3389 Route 100 (easement still needs to be executed).*
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Summary

Gary called the meeting to order and noted that the meeting was properly warned, with agendas posted at the post offices and town offices. No additions to the Agenda were made.

Public Comments

No public comments were received.

Project Updates

South Village-

Tree clearing at the Prouty Parcel is complete. The additional tree clearing at 3115 Route 100 will be completed on Wednesday 1/23. Short duration closures of Crescent Street are anticipated.

The Construction General Permit (CGP) has been issued for the Project. The VTrans comprehensive permit is still pending. Comments were received on the Indirect Discharge permit are were relatively minor. The Public Comment period on the Ind. Discharge permit is still pending.

Gary asked about the private well near the Prouty Parcel infiltration bed. Chrissy noted that Stone Environmental had reviewed the well and determined that it was upgradient of the infiltration bed, with no impacts anticipated.

Two easements are still pending for properties in the South Village, progress has been made resolving the existing deed covenant to a party on one parcel. Larry is going to hand deliver a copy of the easement and a note requesting a prompt response to the other parcel.

Proposed bid timeframe is still mid-February. All ongoing permits and environmental review must be complete for the project to be advertised.

North Village-

Aileen and others have a meeting with Mr. Peelle and his representatives scheduled for January 29th.

Funding Updates

Aileen reported that the South Village has been designated as a Priority Project. The project will be submitted to the Vermont Agency of Commerce and Community Development (ACCD) which, along with other state agencies and departments, uses these lists to help inform future funding allocations for many of their programs as well as Northern Border Regional Commission's funding opportunities.

Lynette cautioned that budgeting is tight at the State, and encouraged the Town to make sure that regular invoices are being submitted, to lessen the chance of any funding realignment. Chrissy offered to take over invoicing for the project, which is currently being done by Brattleboro Development Credit Corporation.

Project Communication / Public Outreach

The meeting then turned to a general discussion of communicating project updates and information to the community. Aileen has updated the Committee's landing page on the Town website and shared it with the Committee. The following items have been added to the landing page or are pending.

- *Committee Recommendations for the South and North Village Capacity Allocations*
- *The Village Wastewater Ordinance*
- *RCAP O&M Fee Schedule*
- *Maps / redirect to Town GIS datalayer*
- *Brief Project Summary*
- *Where permits have been issued and are hosted on Agency websites, a redirect/link*

Motions

No motions were made or passed at the January 22, 2026 meeting.

Next Committee Meeting –

The next Village Wastewater Committee meeting will be held on Friday, February 6th at 9:00 AM at the Town Offices, or online at <https://us02web.zoom.us/j/85979580043>

The meeting adjourned at 6:59 PM.

Note – While we strive for accuracy, the draft meeting minutes may contain errors or omission, and are subject to revision prior to approval.